

The Workforce Investment Council

of the District of Columbia



Executive Committee Meeting Summary Notes

Wednesday April 5th, 2006

Executive Committee Members Present: Barbara Lang, DCWIC Chair; Fred Kramer, Marriott International; Mario Acosta, MAVC Strategic Consulting; Kathleen McKirchy, Executive Director/Community Services, AFL-CIO; Joan Kuriansky, Director, WOW; Jos Williams, President, AFL-CIO; Kate Jesberg, DHS Interim Director;

DCWIC Staff: Keith Mitchell and Lillian Nazario; **DCCC Staff:** Marco Aguilar, Chief of Staff; Margaret Singleton, VP/Workforce Development

Swearing in of New Members: Following the set agenda for April 5, 2006 the Director of DC Office of Boards and Commissions, conducted the official swearing in ceremony of appointed member Joan Kuriansky. He reminded member(s) pending official swearing in to contact him at the DC Office Boards and Commissions on 202-727-1372. He indicated that all members must submit a financial disclosure statement with the DC Office of Campaign finance no later than May 15, of each year.

Welcome & Opening of Meeting: Ms. Lang welcomed members and called the meeting to order at 8:50 a.m. Following introductions Ms. Lang called for members to review minutes of the March 06' meeting and motion to approve. Minutes were adopted following a vote. The chair called for:

DCWIC Executive Directors Report: Keith provided overview and discussion took place relating to:

- FY05-06 budget expenditures and salary appropriations
- Operating vs. actual dollars committed
- DCWIC budgeted draw down on salaries and obligated expenditures
- DCWIC's FY07 budget request
 - WIA federal funds \$350,000
 - Local Matching funds 350,000
- Way to Work legislation; local appropriations of 20 million in local investments
- White paper on DCWIC fund utilization and strategy; description and cost relative to operational activities
- DCWIC program goals and strategies to follow federal and local budget allocations

Following member discussion on DCWIC financing, chair called for a motion to approve DCWIC budget as of March 16, 2006; motion adopted following vote. Additional discussion took place regarding:

- City Administrator and Deputy Mayor for Planning and Economic Development's stated commitment of additional funds (local appropriations to the DCWIC for continued development of the Districts workforce development system)
- DCWIC budget request to DOES via Intra governmental process
- FY07 Budget request to Deputy Mayor Jackson on December, 2005 for inclusion on DC Council budget hearing conducted during March & April [DCWIC's budget request was not part of the DMP&ED's budget request for FY07]
- Way to Work legislation's Job Bank appropriations for DCWIC's FY07 budget

Following discussion, Ms. Lang requested a detail justification and cost analysis, with draw down expenditures of the DCWIC budget request for FY07, and indicated that she would call for a meeting with the CA and DM for clarification, and budget justification for the next round of budget hearing's. Members also agreed on forming a work-group to address the budget modification for re-submission, consisting of

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Ms. Lang, Keith Mitchell, Jos Williams, Joan Kuriansky, Kathleen McKirchy, Joe Chirico, and Marco Aguilar. Staff will arrange and facilitate a conference call with work-group members within 10 days

Review of DCWIC Facilitated Strategic Planning Meeting: The chair asked Keith to report on the findings of the March facilitated member session. Keith provided, and discussion took place relating to:

- DCWIC's vision, mission and guiding principles
- Education, Economic Development, Employment
- Alignment with DC Educational Compact [supporting DCPS's educational strategy]
- Alignment and coordination with DC government agency workforce development activities system-wide
- Convening meetings with City Administrator and DMP&ED
- District's un-employment, under-employment, barriers to employment, universal access, language and cultural competency, and a new approach in developing standards and measures of success
- Development of career academies, adult and vocational education, pre-apprentice and apprentice training policies for the enhancement District resident soft/basic employability skills
- Dislocated worker, high growth industries and self-sufficiency
- Implementation of the One Stop Credentialing System

Following discussion, it was agreed that the new DCWIC Committee Structure would include:

- **DCWIC Executive Committee** Chaired by Barbara Lang
- **Education Committee** co-chaired by Fred Kramer representing business and William Pollard representing education
- **Economic Development Committee** co-chaired by Stan Jackson representing economic development and Jos Williams representing organized labor
- **Employment Committee** co-chaired by Bill Dean representing business and Mario Acosta representing community
- **DC Youth Investment Council** pending co-chair appointment by DCWIC chair

Ms. Lang will send a letter addressing the committee appointment individually with each member, and staff will coordinate with each committee chair, the development of meeting logistics, committee work plans with cost analysis per initiative. She asked members to email feedback on DCWIC goals and strategies.

DCWIC Actions, Motions and Recommendations:

- Motion to approve DCWIC's March 2006 minutes (adopted)
- Motion to approve DCWIC budget as of March 2006 (adopted)
- Recommendation to table the Part VI of the agenda for the May 06 meeting (adopted)
- Recommendation to create the a financial work-group to address the FY07 budget modification for re-submission to DM Jackson. (adopted)
- Recommendation to remap Districts' workforce development funds both local & federal (pending)
- Recommendation to review and update the DCWIC's Organizational by-laws (pending)

Handouts:

- DCWIC's Budget as of March 13, 2006
- DCWIC line item expense report
- DCWIC FY07 Budget Request analysis
- DCWIC Facilitated Planning Session Results March 2006
 - Mission
 - Vision
 - Guiding principles
 - Goals
 - Strategies

The next Executive Committee meeting is scheduled for Wednesday, May 9th, 2006 at the DC Chamber of Commerce, 1213 K Street NW, Washington, DC from 10:30 to 12:00 noon